

**Teacher Evaluation Proforma for Performance Evaluation
by Supervisors (Dean / Chairman / HoD) for Best University Teacher Awards**

Name: _____ Designation: _____ Department: _____

	Strongly Disagree	Disagree	Neither Agree nor Disagree	Agree	Strongly Agree
	1	2	3	4	5
Criterion # 1 Displays a through knowledge of curriculum and subject matter.					
Criterion # 2 Seek and uses the advice of Educational Specialist in content of subject area.					
Criterion # 3 Demonstrates effective lecture planning.					
Criterion # 4 Use appropriate and effective teaching techniques (For example audio/video techniques.)					
Criterion # 5 Models activities congruent with topic being taught and provides guided practice to reinforce. Concepts					
Criterion # 6 Communicates effectively with students.					
Criterion # 7 Carries out / adopts appropriate evaluation technique and give proper feedback.					
Criterion # 8 Reviews and evaluate student achievement data.					
Criterion # 9 Reliable with meeting deadlines.					
Criterion # 10 Question papers are set based on the models of learning which assesses the knowledge gained from the course.					
Criterion # 11 Accepts additional responsibility readily.					
Criterion # 12 Follows University rules & regulation, and adheres to authorized policies, maintains discipline.					
Criterion # 13 Satisfied with personal attributes and disposition (For example properly attire, well groomed).					

Note: This is a sample form, however the form developed by the QEC or concerned university is also acceptable.

HoD Signature
Stamp & Date