



**(Evaluation/Nomination Proforma)**  
***BEST UNIVERSITY TEACHER AWARD(BUTA) 2015***

**PART-A: BACK GROUND INFORMATION AND QUALIFICATION**

**1. GENERAL**

- i. Name of Teacher .....
- ii. Father's Name .....
- iii. Date of Birth .....NIC.NO.....
- iv. Name of University .....
- v. Dept./Institute/College .....
- vi. Present position .....
- vii. Received BUTA previously (from HEC), please mention the year.....
- viii. Date of Joining service .....Date of joining the current university.....
- xi. Period of study leave availed during last 5 years: (From ..... To .....)
- x. Official tour or any other gap during last 5 years: (From ..... To .....)
- xi. Phone No. .... Cell No..... Email:.....

**2. QUALIFICATION.**

SNo.	Qualification	Yes	No	Detail (write discipline / period)	Proof attached at page no.
i	PhD				
ii	Post –Doctoral Fellowship				



## PART-B: RESEARCH.

S.No.	Research projects		Description	Detail	Proof attached at page no.
1.	i.	Research projects funded by national agencies of at least one year duration or above	2 Marks for each completed project during last 3 Years		
	ii.	Research Project funded by international agencies(greater than 0.6 million)	3 Marks for each completed project during last 3 years		

2.	Research Publication (last 3 years will be considered)		Description	Detail	Proof. Attached at Page No.
	i.	International publication with impact factor as a first author	2 Marks per paper during last 3 years		
	ii.	International publication with impact factor as a co-author	1.5 Marks per paper during last 3 years		
	iii.	Res. publication in refereed local research journals of Int. repute recognized by HEC as a 1st author.	1 Marks per paper during last 3 years		
	iv.	Res. publication in refereed local research journals of Int. repute recognized by HEC as a co-author	0.5 Mark per paper during last 3 years		
	v.	No of Books Authored (not edited) and published by International Publisher	3 Marks per book during last 3 years		
	vi.	No of Books Authored (not edited) and published by national Publisher (HEC Recognized Publishers)	2 Marks per book during last 3 years		
	vii.	Oral Presentations in an International Conference in the year concerned(Abroad)	2 Marks for presentation made per conference		
	viii.	Oral Presentations in a national Conference in the year concerned(local)	1 Mark for presentation made per conference		



3.	<b>Research Supervision</b> ( Period under evaluation is last three years)		<b>Description</b>	<b>Detail</b>	<b>Proof. Attached at Page No.</b>
	i.	As a supervisor	Ph.D. (maximum 8 students)	4 Marks per student supervised during last 3 years (only completed thesis)	
			M.Phil./ MS (maximum 12 students)	2 Marks per student supervised during last 3 years	

- In case of International Publication with the Impact Factor and publication in local journals as first author, if the nominee exceeds from the maximum limit but do not have any publication as co-author, the nominee will get the score of co-author automatically against his/her additional publications as first author. The same case will be applicable for books published by international and local publishers.

#### PART-C: OTHER CONTRIBUTION.

1.	<b>Educational achievements</b>		<b>Description</b>	<b>Detail</b>	<b>Proof attached at Page No.</b>
	i.	Professional Recognition			
		Fellowship of national professional bodies (maximum 2 fellowships will be considered during last 3 years.	2 Marks per Fellowship		
	ii.	Fellowship of International professional bodies (last 3 years).	3 Marks per Fellowship		
	iii.	Initiating new teaching programme (including setting up new Laboratories) (maximum 2 programs) during last 3 years.	3 Marks per program		
iv.	Linkages/ Collaborations ((National and International) (maximum 2 linkages) during last 3 years.	3 Marks per linkage			



2.	Professional Development (only those training, conferences, workshops attended / organized will be considered which formally notified by the faculty /university) during last 3 years.	Description	Detail	Proof attached at Page No.
i.	Session chair in conference /guest speak/key note speaker	1 Mark per session.		
ii.	Training attended (maximum 2 trainings.	2 Mark per attended.		
iii.	Workshops attended (maximum 2 workshops)	3 Marks per attended.		
iv.	Conference /Seminar attended (maximum 2 conference)	3 Marks per attended.		
v.	Training organized and conducted (maximum 2 trainings)	4 Marks per training.		
vi.	Workshops / conference / seminar organized (maximum 2 workshops)	3 marks per workshop etc.		

*Training and workshop having minimum 30 contact hours and Conference and seminar of minimum two days*

**3. Community Service** (during last 5 years) it includes community outreach activities; civil engagements etc. Must be related to the discipline of the nominee including off and on campuses. It can be in the form of volunteer teaching, free classes, youth mobilization activity; etc. One page qualitative description of the services provided and achievement is required.

This is certify that I am consecutively/  
actively serving this university for last 5 years  
(as of 31 December 2015). This is further  
certify that provided information in this form  
regarding me and my carrier is correct and  
complete, to the best of my knowledge and  
believe. I certify 80% attendance in the  
subject taught by me in year 2015.

Signature \_\_\_\_\_  
Name: \_\_\_\_\_  
Department: \_\_\_\_\_  
Date: \_\_\_\_\_

This is certify that He/She  
consecutively/ actively serving this university  
for last 5 years (as of 31 December 2015).  
This is further certify that the information and  
data provided by the applicant is correct and  
complete to the best of my knowledge and  
believe. I certify 80% attendance in the  
subject taught (in year 2015) by this teacher.

\_\_\_\_\_  
Head of Department's Seal & Signature  
Date: \_\_\_\_\_