



**(Evaluation/Nomination Proforma)**  
***BEST UNIVERSITY TEACHER AWARD (BUTA) 2016***

**PART-A: BACK GROUND INFORMATION AND QUALIFICATION**

**1. GENERAL**

- i. Name of Teacher .....
- ii. Father's Name .....
- iii. Date of Birth .....NIC.NO.....
- iv. Name of University .....
- v. Dept./Institute/College .....
- vi. Present position .....
- vii. Received BUTA previously (from HEC), please mention the year.....
- viii. Date of Joining service .....Date of joining the current university.....
- xi. Period of study leave availed during last 3 years: (From ..... To .....)
- x. Official tour or any other gap during last 3 years: (From ..... To .....)
- x i. Leave availed during 2016 : (From ..... To .....)
- x i i. Phone No. .... Cell No..... Email:.....

**2. QUALIFICATION.**

SNo.	Qualification	Yes	No	Detail (write discipline / period)	Proof attached at page no.
i.	M.Phil.				
ii.	PhD				
iii	Post –Doctoral Fellowship				



## PART-B: RESEARCH.

S.No.	Research projects (Period of evaluation last 3 years)		Description	Detail	Proof attached at page no.
1.	i.	Research projects funded by national agencies of at least one year duration or above	2 Marks for each completed project.		
	ii.	Research Project funded by international agencies(greater than 0.6 million)	3 Marks for each completed project.		

2.	Research Publication (Period of evaluation last 3 years)		Description	Detail	Proof. Attached at Page No.
	i.	International publication with impact factor as a first author	2 Marks per paper (Maximum 3)		
	ii.	International publication with impact factor as a co-author	1.5 Marks per paper (Maximum 3)		
	iii.	Res. publication in refereed local research journals of Int. repute recognized by HEC as a 1st author.	1 Marks per paper (Maximum 3)		
	iv.	Res. publication in refereed local research journals of Int. repute recognized by HEC as a co-author	0.5 Mark per paper (Maximum 3)		
	v.	No of Books Authored (not edited) and published by International Publisher	3 Marks per book (Maximum 3)		
	vi.	No of Books Authored (not edited) and published by national Publisher (HEC Recognized Publishers)	2 Marks per book (Maximum 3)		
	vii.	Oral Presentations in an International Conference in the year concerned(Abroad)	2 Marks for presentation made per conference		
	viii.	Oral Presentations in a national Conference in the year concerned(local)	1 Mark for presentation made per conference		



3.	<b>Research Supervision</b> ( Period of evaluation is last three years)		<b>Description</b>	<b>Detail</b>	<b>Proof. Attached at Page No.</b>
	i.	As a supervisor	Ph.D. (maximum 4 students)	4 Marks per student supervised (only completed thesis)	
			M.Phil./ MS (maximum 6 students)	2 Marks per student supervised	

• In case of International Publication with the Impact Factor and publication in local journals as first author, if the nominee exceeds from the maximum limit but do not have any publication as co-author, the nominee will get the score of co-author automatically against his/her additional publications as first author. The same case will be applicable for books published by international and local publishers.

### PART-C: OTHER CONTRIBUTION.

1.	<b>Educational achievements</b> ( Period of evaluation last three years)		<b>Description</b>	<b>Detail</b>	<b>Proof attached at Page No.</b>
	i.	<b>Professional Recognition (2%)</b> Membership of National Professional Bodies (maximum 2)	1 Marks per membership		
	ii.	Fellowship of national professional bodies (maximum 2)	2 Marks per Fellowship		
	iii.	Membership of International Professional Bodies (maximum 2)	1.5 marks per membership		
	iv.	Fellowship of International professional bodies (maximum 2).	3 Marks per Fellowship		
	v.	Initiating new teaching programme (including setting up new Laboratories) (maximum 1)	6 Marks per program		
	vi.	Linkages/ Collaborations ((National and International) (maximum 2).	3 Marks per linkage		



2.	Professional Development (only those training, conferences, workshops attended / organized will be considered which formally notified by the faculty /university) during last 3 years.	Description	Detail	Proof attached at Page No.
i.	Session chair in conference /guest speak/key note speaker	1 Mark per conference		
ii.	Training attended (maximum 2 trainings.	2 Mark per attended.		
iii.	Workshops attended (maximum 2 workshops)	3 Marks per attended.		
iv.	Conference /Seminar attended (maximum 2 conference)	3 Marks per attended.		
v.	Training organized and conducted (maximum 2 trainings)	4 Marks per training.		
vi.	Workshops / conference / seminar organized (maximum 2 workshops)	3 marks per workshop etc.		

*Training and workshop having minimum 30 contact hours and Conference and seminar of minimum two days*

**3. Community Service** (during last 5 years) it includes community outreach activities; civil engagements etc. Must be related to the discipline of the nominee including off and on campuses. It can be in the form of volunteer teaching, free classes, youth mobilization activity; etc. One page qualitative description of the services provided and achievement is required.

This is certify that I am consecutively/ actively serving this university for last 3 years (as of 31 December 2016). This is further certify that provided information in this form regarding me and my carrier is correct and complete, to the best of my knowledge and believe. I certify 75% attendance in the subject taught by me in year 2016.

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Date: \_\_\_\_\_

This is certify that He/She consecutively/ actively serving this university for last 3 years (as of 31 December 2016). This is further certify that the information and data provided by the applicant is correct and complete to the best of my knowledge and believe. I certify 75% attendance in the subject taught (in year 2016) by this teacher.

\_\_\_\_\_

Head of Department's Seal & Signature

Date: \_\_\_\_\_